

### Role summary

Role: **Partnerships Manager (Wales)**  
**(including Regional Manager responsibilities)**

Location: Home based with travel and flexible working expected

Hours: Part-time (approx. 17.5 hrs a week) (flexibility required)

Contract: One year fixed term contract (renewable)

Reporting to: Chief Executive Officer

Date Prepared: July 2021

**We are recruiting a Partnerships Manager (Wales)** reporting to the CEO. You will be part of the FCN senior management team at the national office in FCN, leading on partnerships in Wales. This will involve developing partnerships with organisations and supporting FCN staff and volunteers.

**You will also have Regional Manager responsibilities**, helping to build, support and establish sustainable healthy local FCN volunteer groups. Your role will include supporting FCN volunteer groups as well as providing model of best practice that can be shared more widely with FCN staff and other Regional Managers.

#### **Principal Tasks:**

- Continuing to develop partnerships with government, other organisations, corporates and the community and voluntary sectors, building upon existing relationships and forging new ones.
- Initiate and nurture relationships with our supporters and partner organisations.
- Develop relationships with key stakeholders across Wales.
- Support outreach activities and fundraising activities of FCN volunteers and other stakeholders.
- Supporting, motivating and inspiring volunteer groups in your region and helping to develop the reputation of FCN across the area.

For a copy of the complete job description including essential criteria please email [debbie@fcn.org.uk](mailto:debbie@fcn.org.uk).

To apply for this role please send a CV and an expression of interest letter highlighting how you meet the criteria **by 1 August**.

Please note Support Officer and Development Officer roles will be advertised following appointment of management roles and positions.