

Job Description

Role:	FCN Cymru - Development Officer x 2
Location:	Home based in Wales
Hours:	Part time (2 days (14 hours) per week)
Contract:	One year fixed term contract
Reporting to:	Partnerships Manager & Regional Director (Wales)
Date prepared:	September 2020

FCN is a national charity and voluntary organisation operating across England and Wales providing practical and pastoral support to farming families facing difficulties in the farm business or in the home, which are causing them stress and anxiety.

FCN Cymru is looking to develop its presence and services in Wales responding to increasing uncertainty in the farming sector.

We are recruiting two Development Officers (part time) to work within our national team in Wales. Reporting to the Regional Director for Wales and the National Partnerships Manager, your role is to promote FCN Cymru and FarmWell Wales and to ensure that the farming sector is aware of the charity's work and that the sector feels inclined to support the charity - whether that is financially or through other means.

Each Development Officer will cover an as yet to be confirmed geographical area of Wales (in all likelihood dependant on successful applicants' home locations).

Working with a dynamic team in often fast-moving situations, you will be an outward looking face of the organisation. Using your extensive knowledge of the Welsh farming sector, you will arrange meetings with, do presentations to and highlight the activities of FCN to appropriately senior representatives of both private and public sector businesses and organisations.

You will also reach out to farmers and farmworkers and their families at marts, shows and other occasions as appropriate.

Conversational Welsh is essential. You will have excellent communications and presentation skills and be confident in front of audiences. You will be technically confident in video conferencing skills and you will be competent in MS IT applications such as PowerPoint. You will also have a good working knowledge of social media platforms and how to run campaigns – support for this is available.

You will be working under your own initiative for much of the time, and will need a valid, clean driving licence and own transport.

You will be sympathetic to the mission and ethos of FCN which is founded on Christian principles.

Job specification for Development Officer

Essential criteria and qualifications:

- Bilingual Welsh/English.
- Confident, personable, able to promote FCN and adapt to the culture of the charity.
- Excellent face to face and on-line communication and presentation skills and able to address people from a range of sectors.
- Proficient at using MS Office suite programmes including Word, Excel and PowerPoint.
- Excellent project management skills and can work to deadlines.
- Extensive knowledge of the farming industry in Wales.
- A team player who is well motivated and able to work independently for prolonged periods.
- Ability to be home-based and work in a mobile and flexible fashion.
- Full, clean, driving licence and access to own vehicle.

Desirable criteria and qualifications:

- A background in farming or associated businesses – able to discuss farming matters knowledgably.
- Experience of working effectively in teams.
- Experience of working in the charity sector previously.
- Able to provide leadership to volunteers when required.

Salary: £10 per hour fixed term, one year contract (with possible extension). 14 hours per week.
Paid monthly. Mileage allowance will be provided for work associated travel.